

Important

- Read the general instructions for completing this form.
- Print or type in **black** or **blue** ink, using upper and lower case letters and any accents, to complete the sections of the form.
- Include **payment**.
- Sign** and **date** Section 7.

An attestation does not replace a certificate or copy of an act.

Section 1: Information of applicant (required section)

1. Surname		2. Usuel given name	
3. Home address (number, street, municipality, province and country)			4. Postal code
5. Area code	Phone number (home)	6. Area code	Phone number (other)
		Extension	7. Email (optional)
8. This application is for <input type="checkbox"/> Myself <input type="checkbox"/> Other : _____		9. Reason justifying the application when information other than that appearing on a certificate is requested	

Section 2: Attestation requested and search period (required section)

10. <input type="checkbox"/> Birth <input type="checkbox"/> Marriage <input type="checkbox"/> Civil union <input type="checkbox"/> Death	11. Specify the search period requested	Start year	End year
	From	To	

Section 3: Information about the person concerned by the application (required section)

12. Surname		13. Usual given name	
14. Other given names (each given name separated by a comma)		15. Sex designation <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary (X)	16. Date of birth Year Month Day
17. Place of birth (municipality, province or country if abroad)		18. Place of registration of birth, if before 1994 (parish, place of worship, municipality)	
Parents	19. Surname and usual given name of parent		20. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent
	21. Surname and usual given name of the other parent		22. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent

Section 4: Marriage or civil union – Fill out this section if you are requesting an attestation of marriage or civil union.

If the person concerned is divorced or if their civil union is dissolved, answer questions 23 and 24.	23. Date of divorce or of the dissolution of the civil union Year Month Day	24. Number of the divorce judgment or of the dissolution of the civil union	
25. Date of marriage or civil union Year Month Day	26. Place of registration of marriage or civil union (municipality, place of worship, province, or country if abroad)		
27. Spouse's surname		28. Spouse's given names (Begin with the usual given name; separate each given name with a comma.)	
29. Spouse's date of birth Year Month Day	30. Spouse's place of birth (municipality, province or country if abroad)		
Parents	31. Surname and usual given name of parent		32. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent
	33. Surname and usual given name of the other parent		34. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent

Section 5: Death – Fill out this section if you are requesting an attestation of death.

35. Date of death Year Month Day	36. Place of death (municipality, province, or country if abroad)
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Section 6: Method of payment

Refer to the instructions to determine the total amount payable.		37. Amount payable: \$
38. <input type="checkbox"/> Postal or bank money order <input type="checkbox"/> Cheque } Payable to Directeur de l'état civil		
39. Credit card <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard	Credit card number _____ Expiry Date Month Year _____ _____	I authorize the Directeur de l'état civil to charge the amount entered in Box 37 to my credit card. X _____ Cardholder's signature (mandatory)

Section 7: Applicant's signature

40. X _____ Applicant's signature (mandatory)	41. Year Month Day _____ _____ _____
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The application for an attestation

Articles 147 and 148 of the Civil Code of Québec state: "An attestation deals with the presence or absence in the register of an act or of a notation required by law to be made in the act. The registrar of civil status [...] issues an attestation to all persons who apply therefor if the particular or fact it attests to is of the kind which appears on certificates; otherwise, he issues it only to persons who establish their interest."

To obtain an attestation, you must provide precise information on the act being attested to. When information other than that appearing on a certificate is sent to us, the person submitting the application must establish his interest in Box 9 of the form. The Directeur de l'état civil may require a person to produce documents or information to verify his or her identity or interest.

Language of the attestation issued

The attestations are drawn up in French.

Cost and processing time

We offer **normal** and **accelerated** processing of applications for an attestation. Cost and processing time vary according to the type of processing you choose, the period covered by the search and the accuracy of the information you provide in support of your application. If the information provided is accurate, the cost of an attestation may be appreciably lower.

If you choose normal processing, the document will be sent to you by regular mail. If you choose accelerated processing, the document will be mailed to you by Xpresspost. Please note that Xpresspost service is available only in Canada.

Cost and processing time *

Accuracy of the information provided and period covered by the search	Normal processing (10 business days)	Accelerated processing (3 business days)
	Cost by attestation	Cost by attestation
The information provided is accurate	\$7.55	\$44.75
The information provided is approximate or incomplete (period covered by a search of five years or less)	\$25.50	\$62.70
Cost for every additional year searched	\$5.20	\$5.20

* Excluding event registration time (if recent event), and delivery time.
The amounts are in Canadian dollars and are in effect until March 31, 2025.

How to determine the search period to be covered

You must specify the search period on the attestation application form.

The period you enter is of great importance, and can make a difference as to the amount you must pay to obtain the attestation.

If you cannot indicate a specific period, enter an approximate start year and end year.

For an attestation of birth

If you know the year of birth of the person concerned by the attestation of birth, the start year and end year of the search period correspond to the year the person was born.

For an attestation of marriage or civil union

Depending on the situation of the persons concerned by the attestation of marriage or civil union, there are several ways to determine the search period to be covered.

If the persons are married or united in a civil union, the start year and end year for the period correspond to the year of the marriage or civil union.

If the person is single, the start year for the period corresponds to the year the person became of legal age to marry (16 years old) or enter into a civil union (18 years old). The end year corresponds to the current year.

If the person was born outside Québec, the start year for the period corresponds to the year the person settled in Québec. The end year corresponds to current year.

If the person is divorced, the start year for the period corresponds to the date of the last divorce judgment. The end year corresponds to the current year.

If the person's civil union is dissolved, the period begins the year the civil union was dissolved following a court judgement or a joint notarial declaration.

For an attestation of death

The start year and end year for the period correspond to the year of the person's death.

What payment methods are accepted?

Depending on how you submit your application, the following payment methods are accepted:

By mail	Credit card (Visa and Mastercard*), cheque, postal money order, bank money order
By fax	Credit card*

* Visa and Mastercard debit cards are not accepted.

ATTENTION: ■ Postdated cheques are not accepted. The application and cheque will be returned to the sender.
■ Payment by cheque may extend the processing time.

How to submit the application

By mail

Attestations
Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6

By fax

418 528-9316

Note

If you fax your application, it may not be legible. If this occurs, we will be unable to process your application and additional delays must be anticipated.

To reach us

By phone

Québec: 418 644-4545
Montréal: 450 644-4545
514 644-4545
Elsewhere in Québec: 1 877 644-4545

By mail

Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6

By email

etatcivil@dec.gouv.qc.ca

Website

www.etatcivil.gouv.qc.ca